





UNIVERSITY  
*of* HAWAII®  
MĀNOA

Students who do not return from leave by the specified date of return will need to apply for readmission through Graduate Admissions Office. Students who are readmitted will be subject to the degree requirements in effect at the time of readmission.



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**Petition for Leave of Absence**

**Part I. To be completed by the student**

Name \_\_\_\_\_ UH ID No. \_\_\_\_\_  
LAST, FIRST, M.I.

Graduate Program \_\_\_\_\_ Degree Objective \_\_\_\_\_  
INCLUDE SPECIALIZATION IF APPLICABLE.

Mailing Address \_\_\_\_\_  
STREET APT. NO. CITY STATE ZIP CODE

Semester(s) of Leave \_\_\_\_\_ & \_\_\_\_\_ Semester of Return \_\_\_\_\_  
TERM & YEAR TERM & YEAR TERM & YEAR

Previous Leave (if any) \_\_\_\_\_ & \_\_\_\_\_  
TERM & YEAR TERM & YEAR

Reason for Leave \_\_\_\_\_

I certify that I have read and understand the policies and instructions for this form.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

**Obtain approval signatures from the following offices, if applicable:**

	Signature	Date
International Student Services		
Financial Aid Services		
East-West Center		
Veteran Affairs Services		

**Part II. To be completed by the graduate chair**

Approved  Not Approved \_\_\_\_\_  
REASON FOR DISAPPROVAL

I certify that this petition is in compliance with the policies and instructions for this form.

Signature of Graduate Chair \_\_\_\_\_ Date \_\_\_\_\_

**GRADUATE DIVISION ACTION**

Approved  Not Approved By \_\_\_\_\_ Date \_\_\_\_\_

Remarks \_\_\_\_\_

**C: Graduate Program / Student / Other offices listed above as applicable**